

Winnie Madikizela-Mandela Local Municipality

Physical Address
51 Winnie Madikizela
Mandela Street
Postal Address
P O Box 12
Bizana



Office of the Municipal
Manager
Tel: 039 251 0230
Fax: 039 251 0917
mahlakal@mbizana.gov.za

EXTERNAL ADVERT

Winnie Madikizela Mandela Local Municipality is a Category 2 Municipality that is committed to affirmative action and provisions of Employment Equity Act 55 of 1998. Applications are hereby invited from suitable qualified individuals to fill the vacant positions indicated below: -

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| 1. POST: | JUNIOR INTERNAL AUDIT |
| DEPARTMENT: | MUNICIPAL MANAGER'S OFFICE |
| CONTRACT: | PERMANENT |
| TASK GRADE: | 10 |
| REFERENCE: | WMMLM/JD/JIA |
| REMUNERATION: | R287 737.00 BASIC SALARY PER ANNUM |

MINIMUM REQUIREMENTS:

- ✓ Grade 12;
- ✓ National Diploma in Auditing/ Internal Auditing (NQF level 6);
- ✓ Btech in Auditing/ Internal Auditing or Bcom with Auditing/Internal Auditing as a major (NQF level 7) and registration with a recognized professional body (IIA) will be an added advantage;
- ✓ 2 - 5 years' experience in the auditing field;
- ✓ Adequate understanding of Public Service Regulation Framework, MFMA, GAAP/GRAP and IIA standards;
- ✓ Good interpersonal relations and communication skills; and
- ✓ Be able to work under pressure

KEY PERFORMANCE AREAS:

- ✓ Co-ordinate and controls process and procedures associated with the formulation of the Municipality's risk-based Audit Plan and Program;
- ✓ Performing the review of Financial Statements and commenting to the immediate superior on their credibility and compliance to GRAP;
- ✓ Analysis of records and paper trails, conducting interviews and, testing and/ or verifying information and data;
- ✓ Co-ordinates processes and procedures to determine the Municipality's exposure to operational and compliance risks;
- ✓ Preparing procedural reports and summaries detailing functional progress and/ or outcomes for submission to the immediate superior for consideration and inclusion in specific Committee Agendas;
- ✓ Prepares clear and concise draft reports that are in accordance with the approved audit methodology / standards; and
- ✓ Evaluate and assess of effectiveness of risk management, governance and internal control processes.

An application form (available on the municipal website) must be completed to apply for the position and the reference number quoted, accompanied by a comprehensive CV with traceable references, copies of certificates, ID and driver's licence must be submitted as part of the applicant's application. All correspondences should be addressed to: The Senior Manager: Corporate Services, Winnie Madikizela-Mandela Local Municipality, P.O. Box 12, Bizana, 4800 or be submitted to the Municipal Offices during office hours or emailed to: hr@mbizana.gov.za. For more information please contact: **Ms N. Mshweshwe on 039-251 0230** during office hours. **Closing date: 18 June 2026... @ 12pm.**

CANVASSING OF COUNCILLORS AND OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION; THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS.

Applicants who have not been contacted within 30 days after the closing date should know that their applications have been unsuccessful.



MR. L. MAHLAKA
MUNICIPAL MANAGER