

Physical Address
51 Winnie Madikizela Mandela Street
Postal Address
P O Box 12
Bizana



Office of the Municipal Manager
Tel: 039 251 0230
Fax: 039 251 0917
mahlakal@mbizana.gov.za

EXTERNAL ADVERTS

Winnie Madikizela Mandela Local Municipality is a Category 2 Municipality that is committed to affirmative action and provisions of Employment Equity Act 55 of 1998. Applications are hereby invited from suitable qualified individuals to fill the vacant positions indicated below:-

POST: **VIP OFFICER**

✓ **DEPARTMENT:** **COMMUNITY SERVICES**
 ✓ **REFERENCE:** **WMMLM/JD/VIPO**
 ✓ **CONTRACT:** **FIXED TERM CONTRACT (ATTACHED TO THE HON. MAYOR)**
 ✓ **REMUNERATION:** **R 462 551.00 ALL INCLUSIVE PACKAGE PER ANNUM**

REQUIREMENTS:

- ✓ Grade 11;
- ✓ Security Certificate Grade E/D/B and must be registered with PSIRA;
- ✓ Firearm Competency Certificate;
- ✓ 1 – 2 years' experience in driving or security;
- ✓ Valid Code B driver's license; and
- ✓ Must have No criminal record;
- ✓ Attentive to detail

KEY PERFORMANCE AREAS:

- ✓ Responsible for pro-active and re-active protection of VIP against direct and indirect personal risks impartially and with respect of norms of the Law and Society;
- ✓ Ensure that principal does not fall into any danger;
- ✓ Must be able to control crowd for the entrance and exit of the principal in hostile environment;
- ✓ May be a driver responsible to safe drive and upkeep of a principal or escort vehicle;
- ✓ Physically capable of working long hours, on weekends and holidays when necessary under adverse conditions and coping with frequent unplanned absence from home;
- ✓ To adhere to the principles of conduct during execution of duties;
- ✓ To perform such duties as may from time to time be assigned to him/her by the Municipal Manager;
- ✓ Make sure of principal's schedule of work in order to be able to plan protection activities; and
- ✓ Prepared to protect the principal and not to leave the principal exposed to danger/risk at any given point in time during the execution of his/her duties.

An application form (available on the municipal website) must be completed to apply for the position and the reference number quoted, accompanied by a comprehensive CV with traceable references, copies of certificates, ID and driver's licence must be submitted as part of the applicant's application. All correspondences should be addressed to: The Senior Manager: Corporate Services, Winnie Madikizela-Mandela Local Municipality, P.O. Box 12, Bizana, 4800 or be submitted to the Municipal Offices during office hours or emailed to: hr@mbizana.gov.za. For more information please contact: Ms N. Mshweshwe on 039-251 0230 during office hours. Closing date: 26 February 2025 @ 12pm.

CANVASSING OF COUNCILLORS AND OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION; THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS.

Applicants who have not been contacted within 30 days after the closing date should know that their applications have been unsuccessful.

MR. L. MAHLAKA
MUNICIPAL MANAGER

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COMING SOON!!!!

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ADVERT DATE: 07 February 2025

ERRATUM

PROJECT NAME	CONTRACT NUMBER	CIDB	BRIEFING SESSION	INITIAL CLOSING DATE	EXTENDED CLOSING DATE
Maintenance of Library Facilities	WMM-LM 22/01/25/09 MLF	1GB	14 February 2025 as follows: Mbizana Main Library at 09h00, from there to	13 February 2025 at 12h00	21 February 2025 at 12h00

Please note that the above-mentioned project advertised on the 24th of January with the closing dated 13th February 2025, is extended to close on the 21 February @ 12h00 due to non-specification of compulsory briefing session date.

All other requirements and information remain the same.

ENQUIRIES

Enquiries are addressed to Mr. Z. Khala @039 251 0230 and SCM enquiries to Supply Chain Management, @ 039 251 0230, email: khalaz@mbizana.org.za

Mr. L. Mahlaka
Municipal Manager

NOTICE TO CREDITORS

IN THE ESTATE OF THE LATE SONWABILE BOY MDUNGE, IDENTITY NUMBER 760707 6156 08 7, MARRIED IN COMMUNITY OF PROPERTY TO NOLUTHANDO MDUNGE, IDENTITY NUMBER 850711 0812 08 4 OF AMADIBA A/A, WARD 24, BIZANA, 4800, WHO PASSED AWAY ON THE 08TH OF JULY 2024.

ESTATE NO. 285/2025

Creditors and Debtors in the above Estate are hereby required to lodge their claims with and pay their debts to the undersigned within thirty (30) days from date of publication.

NONDIMA ATTORNEYS INC.
Agent for the Executor
13 Carew Road
Haven Hills
East London