

Winnie Madikizela-Mandela Local Municipality

Physical Address
51 Winnie Madikizela
Mandela Street
Postal Address
P O Box 12
Bizana



Office of the Municipal Manager
Tel: 039 251 0230
Fax: 039 251 0917
mahlakal@mbizana.gov.za

EXTERNAL - ADVERT

Winnie Madikizela Mandela Local Municipality is a Category 2 Municipality that is committed to affirmative action and provisions of Employment Equity Act 55 of 1998. Applicants are hereby invited from suitable qualified individuals to fill the vacant position indicated below: -

1. POST:	GIS OFFICER
DEPARTMENT:	DEVELOPMENT PLANNING
DURATION:	PERMANENT
TASK GRADE:	11
REFERENCE:	WMMLM/JD11/GISO
REMUNARATION:	R304 992.00 BASIC SALARY PER ANNUM

REQUIREMENTS:

- ✓ Grade 12 Certificate;
- ✓ National Diploma/ Bachelor's Degree in Geographic Information Systems (GIS);
- ✓ 2-3 years working experience in the field;
- ✓ Knowledge of local government prescripts and legislations;
- ✓ Registration with SAGC as GISc Technician/ Technologist will be an added advantage;
- ✓ Valid Code EB driver's license;
- ✓ Must display the ability to interpret legislation and policy; and
- ✓ Must be fluent in both English and Xhosa.

KEY PERFORMANCE AREAS:

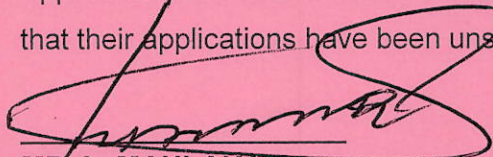
- ✓ Consult with internal & external stakeholders on information required by department and confirming accuracy using current/captured data;
- ✓ Receiving technical documents ASBULT/drawings of roads from providers and applying geo-referencing to digitise and import data onto municipal dataset;

- ✓ Collecting spatial data using GPS from all wards, conduct data cleansing by editing, updating, classifying, merging/splitting and aggregation;
 - ✓ Record maintenance of spatial information within the ArcGIS software system;
 - ✓ Attend to data requests for the production of information i.e maps & reports to be utilized for analysis or decision making; and
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- ✓ Provide a specialist design service for exhibitions, information displays for both internal and public presentations.

An application form (available on the municipal website) must be completed to apply for the position and the reference number quoted, accompanied by a comprehensive CV with traceable references, copies of certificates, ID and driver's licence must be submitted as part of the applicant's application. All correspondences should be addressed to: The Senior Manager: Corporate Services, Winnie Madikizela-Mandela Local Municipality, P.O. Box 12, Bizana, 4800 or be submitted to the Municipal Offices during office hours or emailed to: hr@mbizana.gov.za. For more information please contact: **Ms N. Mshweshwe on 039-251 0230** during office hours. **Closing date: 17 July 2024 @ 12pm.**

CANVASSING OF COUNCILLORS AND OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION; THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS.

Applicants who have not been contacted within 30 days after the closing date should know that their applications have been unsuccessful.



MR. L. MAHLAKA
MUNICIPAL MANAGER