Winnie Madikizela-Mandela Local Municipality

Physical Address
51 Winnie Madikizela
Mandela Street
Postal Address
P O Box 12
Bizana

Office of the Municipal
Manager
Tel: 039 251 0230
Fax: 039 251 0917
mahlakal@mbizana.gov.za

EXTERNAL ADVERTS

Winnie Madikizela Mandela Local Municipality is a Category 2 Municipality that is committed to affirmative action and provisions of Employment Equity Act 55 of 1998. Applications are hereby invited from suitable qualified individuals to fill the vacant positions indicated below:-

1. **POST:**   **WASTE MANAGEMENT OFFICER**
    DEPARTMENT: **COMMUNITY SERVICES**
    CONTRACT: **PERMANENT**
    TASK GRADE: **11**
    REFERENCE: **WMMLM/JD11/WMO**
    REMUNERATION: **R304 992.00 BASIC SALARY PER ANNUM**

MINIMUM REQUIREMENTS

- ✓ Grade 12;
- ✓ National Diploma in Environmental Management/Natural Sciences;
- ✓ 2-3 years' experience in the field of environmental management;
- ✓ 1-2 years' experience in a supervisory position will be an added advantage;
- ✓ Must have a valid Code EB driver's license;
- ✓ Knowledge of the relevant environmental legislation;
- ✓ Be able to work under pressure, and extra hours.

KEY PERFOMANCE AREAS

- ✓ Reporting and seeking approval on specific waste collection and disposal procedures from the immediate superior and implement adjustments accordingly;
- ✓ Provide guidance and guidelines to personnel on the application of procedures;

- ✓ Supervising the efficient transportation of waste without contaminating air, land or water sources;
- ✓ Monitor the quality of and performance of the waste services including contracts management of external providers;
- ✓ Promoting sustainable waste management practices by conducting waste management education programmes, workshops and information campaigns;
- ✓ Researching and evaluating proper processes to be followed with regards to disposal of hazardous waste material;
- ✓ Co-ordinating the development of strategic plans and systems for the municipality to guide the development of IDP/SDBIP & budget; and
- ✓ Co-ordinate the establishment of environmental management forums within the municipality.

2. **POST:** **CLEANSING SUPERVISOR**
   DEPARTMENT: **COMMUNITY SERVICES**
   CONTRACT: **PERMANENT**
   TASK GRADE: **07**
   REFERENCE: **WMMLM/JD07/CS**
   REMUNERATION: **R181 018.00 BASIC SALARY PER ANNUM**

MINIMUM REQUIREMENTS

- ✓ Grade 12;
- ✓ 6 months' Certificate in Computer Literacy;
- ✓ 2-3 years' experience in a supervisory position;
- ✓ Must have a valid Code EB driver's license;
- ✓ Ability to work with different people and within a team; and
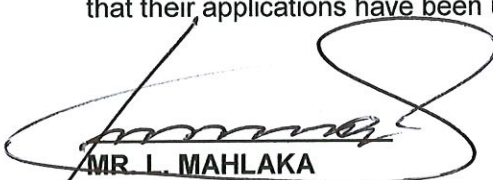- ✓ Be able to work under pressure and extra hours.

KEY PERFOMANCE AREAS

- ✓ Responsible for supervising general assistants to ensue that all work is undertaken appropriately;
- ✓ Ensure that waste is collected in all municipal customers (business and households) during collection schedules and in accordance with the municipal by-laws;
- ✓ Co-ordination of all waste management activities;
- ✓ Responsible for writing weekly plans and reports; and
- ✓ Liaising with waste management officers in identifying new developments around WMMLM for waste services and billing.

An application form (available on the municipal website) must be completed to apply for the position and the reference number quoted, accompanied by a comprehensive CV with traceable references, copies of certificates, ID and driver's licence must be submitted as part of the applicant's application. All correspondences should be addressed to: The Senior Manager: Corporate Services, Winnie Madikizela-Mandela Local Municipality, P.O. Box 12, Bizana, 4800 or be submitted to the Municipal Offices during office hours or emailed to: hr@mbizana.gov.za. For more information please contact: **Ms N. Mshweshwe on 039-251 0230** during office hours. **Closing date:** 08 May 2024 .... **@ 12pm.**

CANVASSING OF COUNCILLORS AND OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION; THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS.

Applicants who have not been contacted within 30 days after the closing date should know that their applications have been unsuccessful.

MR. L. MAHLAKA
MUNICIPAL MANAGER