



WINNIE MADIKIZELA-MANDELA LOCAL MUNICIPALITY
ADVERT

CONTRACT NO: WMM LM 00056 PMS 12M

SUPPLY & DELIVERY OF STATIONERY FOR 12 MONTHS

Bid proposals are hereby invited from suitably qualified and accredited service providers who are interested to submit their proposals to tender for the above-mentioned project.

Bid documents can be downloaded from e-tender portal website. (www.etenders.gov.za)

Evaluation Criteria	Total Points	Compulsory Briefing
1. Experience	60	N/A
2. Capacity to Deliver	40	

Bids should score a minimum of 70% for functionality in order to be considered for further evaluation. The bids will be evaluated on the **80/20** preferential points system

Failure to submit the following fully completed document(s) will render the bid null and void:

- CIPC Registration Documents, Certified ID Copy(ies) of Director(s) (not older than 3 months),
- Proof of registration on CSD
- Valid Tax Clearance PIN provided by SARS
- Bid documents MBD1, MBD4, MBD6.1, MBD 6.2, MBD 6.4 MBD 8 and MDB 9
- Billing Clearance Certificate or Statement of Municipal Accounts confirming that no undisputed municipal accounts are overdue by more than 30 days and letter signed by the bidder declaring that all accounts have been disclosed and no account is more than 30 Days in areas
- In case of a joint venture, a valid Tax Compliance Document of both partners should be submitted as well as a signed agreement by both parties clearly indicating the lead partner
- Threshold for local Content is 100%

NB: All attached documents will be subject to confirmation and No Bidder will be accepted if not registered on central supplier database (CSD).

Published Date: 12 January 2024

Closing date: All tenders must be emailed to tenders.scm@mbizana.gov.za by no later than 26th January 2024 @ 12h00 after which they will be opened. All submissions must be clearly marked the name and reference number of the bid. Failure to do so will result in the bid being disqualified

No late, incomplete or hand delivered bids will be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. Winnie Madikizela- Mandela Local Municipality reserves the right to accept part or full bid

- Technical enquiries, please contact **Manager: Asset and stores management** Mr M. Madikizela @ 082 758 7942 during working hours Email: madikizelam@mbizana.gov.za
- Supply Chain Management related enquiries, please contact Mr Z. Khala at 079 886 0942 email: khalaz@mbizana.gov.za during working hours

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Mr. L. Mahlaka
MUNICIPAL MANAGER

WINNIE MADIKIZELA-MANDELA
LOCAL MUNICIPALITY
APPROVED/NOT APPROVED
08 JAN 2024
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SCM MANAGER
SIGNATURE: