

Winnie Madikizela-Mandela Local Municipality

Physical Address
51 Winnie Madikizela
Mandela Street
Postal Address
P O Box 12
Bizana



Office of the Municipal
Manager
Tel: 039 251 0230
Fax: 039 251 0917
mahlakal@mbizana.gov.za

EXTERNAL ADVERT

Applicants are hereby invited from suitable qualified individuals to fill the vacant position indicated below:-

- | | |
|----------------------|---|
| 1. POST: | HCT COUNSELLORS X 4 |
| DEPARTMENT: | MUNICIPAL MANAGER'S OFFICE |
| CONTRACT: | 12 MONTHS CONTRACT |
| REFERENCE: | MLM/JD/HCTC |
| REMUNERATION: | R60 000 ALL INCLUSIVE REMUNERATION PER ANNUM |

REQUIREMENTS

- ✓ Grade 12 or Matric Certificate;
- ✓ Certificate in HIV and AIDS Counseling;
- ✓ 1-2 years' experience in HIV/AIDS related work;
- ✓ Be computer literate;
- ✓ Must have good interpersonal relations;
- ✓ Be in a possession of good communication skills;
- ✓ Fluency in at least two local official languages and
- ✓ Be able to work under pressure.

KEY PERFORMANCE AREA

- ✓ Conduct communicable diseases awareness programs;
- ✓ Set up and maintain HIV and AIDS support groups;
- ✓ Give support to NGOs dealing with health-related matters;
- ✓ Give support to the Office for the co-ordination of Communicable diseases;
- ✓ Conduct HIV, AIDS, STI, TB and screening;
- ✓ Conduct HIV pre and post-test counseling to clients;
- ✓ Refer clients to health centres for further management and treatment and
- ✓ Compile and submit monthly as well as quarterly and annual reports.

An application form (available on the municipal website) must be completed to apply for the position and the reference number quoted, accompanied by a comprehensive CV with

traceable references, copies of certificates, ID and driver's licence must be submitted as part of the applicant's application. All correspondences should be addressed to: The Senior Manager: Corporate Services, Winnie Madikizela-Mandela Local Municipality, P.O. Box 12, Bizana, 4800 or be submitted to the Municipal Offices during office hours or emailed to: hr@mbizana.gov.za. For more information please contact: **Ms N. Mshweshwe** on 039-251 0230 during office hours. Closing date: 26 July 23 @ 12pm.

CANVASSING OF COUNCILLORS AND OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION; THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS.

Applicants who have not been contacted within 30 days after the closing date should know that their applications have been unsuccessful.



Mr. L. Mahlaka
Municipal Manager