

Winnie Madikizela-Mandela Local Municipality

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51 Winnie-Madikizela
Mandela Street
Postal Address
P O Box 12
Bizana

Office of the Municipal
Manager
Tel: 039 251 0230
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mahlakal@mbizana.org.za



REQUEST FOR QUOTATION-WWM LM 03/11/21/02 CSA

ADVERT: COMMUNITY AWARENESS CAMPAIGN

Quotations are hereby invited from suitable service providers for the community awareness campaign (Catering, Tents, Chairs, Transport and Sound System). Specifications and terms of reference are available in the municipal website.

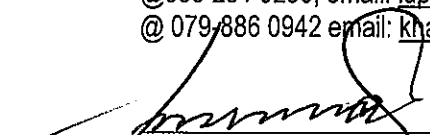
NB: MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL LEAD TO THE QUOTATION BEING REGARDED AS NON-RESPONSIVE.

A valid Tax Pin printout as provided by SARS, Copy of company Registration/Founding Statement/CIPC Document. Certified B-BBEE certificate (SANAS Accredited) or Sworn affidavit provided by dti (certified by the commissioner of oath) or a combined B-BBEE in the case of a joint venture (non-elimination item). Signed JV Agreement for Joint venture where applicable. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. **No couriered, faxed, hand delivered, incomplete and late quotation will be accepted. No bidders will be considered if not registered on the Central Supplier Database or If Directors are from the Service of the State.** Winnie Madikizela-Mandela Local Municipality reserves the right not to appoint the highest scoring bidder, the value for money will be the key determinant and supply chain management policy will apply. **MBD 1, 4, 6.1, 6.2, 6.4, 8 and 9 are compulsory submissions. A signed certificate by the bidder and proof certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other provider in respect of which payment is overdue more than 30 days.** All the certified copies of documents must not be more than 3 months old. Winnie Madikizela-Mandela Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid. **Threshold for Local Content is 100%**

Published: on the 04th November 2021. Specifications will be available in the Municipal Website as stated above.

Closing date: 15th November 2021. All quotations must be emailed to quotes.scm@mbizana.gov.za by not later than 12h00 "Name of the quotation and Reference number as a subject."

Enquiries: Technical enquiries are addressed to Mr. D. N. Lumphoko, Manager: Community Services @039 251 0230, email: lumphokod@mbizana.gov.za and SCM enquiries to Supply Chain Manager, Mr. Z Khala @ 079-886 0942 email: khalaz@mbizana.gov.za. or Info.scm@mbizana.gov.za


Mr. L. Mahlaka
Municipal Manager





MBIZANA LOCAL MUNICIPALITY

SUPPLY CHAIN MANAGEMENT-ITEM TO BID SPECIFICATION COMMITTEE (BSC)

DATE: 03 November 2021

No.	Criteria		Reference
1	Department	Community Services	
2	Section	Traffic and Security	
3	Financial year	2021/2022	
4	Name of Project	Community Safety Awareness Campaign	
5	Available Budget	R200 000.00	
6	Source of funding	Equitable Share	
7	Vote number	Inventory Consumed:	
8	Goods/Services required	Community Safety Awareness Campaign	
9	Estimated Total value of project	R200 000.00	
10	Type of Bid	Mini-Tender	MSCM Regulation 35
11	Method of evaluation/ Criteria	80/20	PPPFA, Act.5 of 2000
12	Tender procedure	Notice Board	
13	Closing date	15 th November 2021	MSCM Regulation, 22
14	Terms of reference/specifications	Terms of Reference	
15	Validity Period	30 days	
16	GGC		2019

CHECKLIST FOR BID SPECIFICATION COMMITTEE MEMBERS: MSCM Regulations, Regulation 27.

SPECIFICATIONS-

- Must be drafted in an unbiased manner to allow all potential suppliers to offer their goods or services
- Must take account of any accepted standards such as those by Standards South Africa, the International Standards Organization, or an authority accredited or recognized by the South African Accreditation System with which the equipment or material or workmanship should comply
- Where possible, be described in terms of performance required rather than in terms of descriptive characteristics for design
- May not create trade barriers in contract requirements in the forms of specifications, plans, drawings, designs, testing and test methods, packaging, marking or labeling of conformity certification
- May not make reference to any particular trade mark, name, patent, design, type, specific origin or producer unless there is no other sufficiently precise or intelligible way of describing the characteristics of the work, in which case such reference must be accompanied by the words "equivalent"
- Must indicate each specific goal for which points may be awarded in terms of the points system set out in the supply chain management policy of the municipality
- Must be approved by the accounting officer prior to publication of the invitation for bids in terms of Regulation 22.

SPECIFICATION/ GOODS/SERVICES

1. Advert
2. Description
3. Quantity of Goods/ Bill of Quantities
4. Local Content
5. MBD Forms



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Mr. L. Mahlaka
Municipal Manager

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)

BID NUMBER:	CLOSING DATE:	CLOSING TIME:
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DESCRIPTION

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

SUPPLIER INFORMATION

NAME OF BIDDER	
----------------	--

POSTAL ADDRESS	
----------------	--

STREET ADDRESS	
----------------	--

TELEPHONE NUMBER	CODE		NUMBER	
------------------	------	--	--------	--

CELLPHONE NUMBER	
------------------	--

FACSIMILE NUMBER	CODE		NUMBER	
------------------	------	--	--------	--

E-MAIL ADDRESS	
----------------	--

VAT REGISTRATION NUMBER	
-------------------------	--

TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
-----------------------	----------	--	----	---------	--

B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	---	-------------------------------------	---

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART E]
---	--	--	---

TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
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SIGNATURE OF BIDDER		DATE	
---------------------	--	------	--

CAPACITY UNDER WHICH THIS BID IS SIGNED	
---	--

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:	TECHNICAL INFORMATION MAY BE DIRECTED TO:
--	--

DEPARTMENT	CONTACT PERSON
------------	----------------

CONTACT PERSON	TELEPHONE NUMBER
----------------	------------------

TELEPHONE NUMBER	FACSIMILE NUMBER
------------------	------------------

FACSIMILE NUMBER	E-MAIL ADDRESS
------------------	----------------

E-MAIL ADDRESS	
----------------	--

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

BACKGROUND

Community Safety is a holistic approach to local peace-building that requires the co-operation of various professionals as well as civil society representatives. It is understood progressively as a multi-agency and community-based strategy guided by the notion of criminal and no-criminal harm-reduction that is concerned about the promotion of social good also taking into cognisance fatal accidents caused by stray animals . It is therefore imperative that Winnie Madikizela-Mandela Local Municipality together with South Africa Council of Churches host this awareness campaign in order to strengthen and reach out to everyone.

2. PROJECT DESCRIPTION

- **Community Safety Awareness Campaign and Prayer Session.**

3 STATEMENT OF PROBLEM

- 3.1. Road carnage on the road
- 3.2. Control of stray animals on the road
- 3.3. Lack of awareness campaign on road safety
- 3.4. Lack of awareness campaign on crime

4. PROJECT DETAILS

4.1 Objectives

This campaign is aimed at educating and changing the perception of the Public about the crime and road Safety in order to reduce the number of road accidents and crime.

6. STAKEHOLDERS TO BE INVOLVED

STAKEHOLDER	RESPONSIBILITY
▪ Ward & PR Cllrs ,Traditional Leaders	Public Consultation
▪ CDW's	Public Consultation
▪ Rate Payers	Public Consultation
▪ Members of the Public from all 31 Wards	Technical support
▪ Traditional Leaders	Public Consultation
▪ WMM LM (Public Participation, SPU, Communications)	Technical Support
▪ ANDM (Disaster, fire& rescue, Environmental Management, Municipal Health Services)	Technical Support
▪ Agriculture/Animal Health	Technical Support (Animal branding policy)
▪ SAPS – Bizana, Mzamba, Ndengane &Mpisi	Technical Support
▪ Law enforcement & Provincial Traffic	Technical Support

▪ District traffic safety	Technical support
▪ Community Safety Forum	Technical support
▪ Government departments (Correctional services, Justice, Social Development, Education, Health, Gateway health, Home Affairs, SASSA, Safety& Liaison)	Technical support
▪ AB350	Technical support
▪ Council of Churches	Technical support
▪ Hawkers Association	Technical support
▪ Bizana& Mzamba taxi association	Technical support
▪ Vukani& EMS Ambulances	Technical support
▪ Thuthuzela centre	Technical support
▪ Love life	Technical support
▪ Youth council	Technical support
▪ NAFCOC	Technical support

7. REQUIRED RESOURCES

7.1. CATERING

SERVICE
High tea (muffins, scones, sandwiches, roasted chicken, juice, fruit& tea) for 100 people
VIP lunch with soft drinks for 100 people
Lunch packs served with(two chicken pieces with fried chips, 125ml soft drink/juice and 4 slices of bread) , for 500 people
Fruit pack (Apple, Banana & chips) for 500 people
Bottled still water for 600 people

Function to be utilised is Police Forces Traffic and Street Parking Control, **Project:** Public Protection and Safety: Traffic Awareness, **Item:** Contractor: Catering Services, **Segment:** Traffic Awareness Campaign Catering.

7.2. HIRING

SERVICE
Transport (16 Taxis)
four Pole Tent with 600 chairs
100 VIP chair covers
Three Pole Tent
10 round tables with cloths
Sound System with 2 roving mikes &Keyboard
Stage and Deco
One VIP & 5 Public Toilets

Function to be utilised is Police Forces Traffic and Street Parking Control, **Project:** Public Protection and Safety: Traffic Awareness, **Item:** Operational Cost Hire Charges: **Segment:** Traffic Awareness Campaign Hiring Charges.

8. The Community Safety Awareness Campaign will be on the **25 November 2020** at **Ward 01**(Cultural Village Sport Field) and estimated budget is: **R201 550-00.**

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

CERTIFICATION

I, THE UNDERSIGNED (NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.



Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....

iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier

- Professional service provider
 - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 **MUNICIPAL INFORMATION**

Municipality **where** **business** **is** **situated:**

Registered Account Number:

Stand Number:.....

8.8 Total number of years the company/firm has been in business:.....

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
--

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p>
<p>DATE:</p>

MBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.resbank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
 - (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2001
LOCAL CONTENT OF PRODUCTS**

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES SPECIFIED IN CLAIM FORM MBD 6.1 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2001

1. Regulation 12(1) of the Preferential Procurement Regulations makes provision for the promotion of locally manufactured products within the preference point systems.

SPECIFIC GOAL

POINTS ALLOCATED

The stimulation of the S.A economy by procuring locally Manufactured products.

.....

2. Preference points may only be claimed for products, which will be manufactured (fabricated, processed or assembled), in the Republic of South Africa. In cases where production has not yet commenced at time of bid closure, evidence shall be produced that at the time of bid closure, the bidder was irrevocably committed to local production of the product.

3. "**Local content**" means that portion of the bid price, excluding Value Added Tax (VAT), which is not included in imported content, provided that local manufacture does take place.

4. "**Imported content**" means that portion of the bid price represented by the costs of components, parts or materials which have been or are still to be imported (whether by the bidder or his suppliers or sub-contractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duties, sales duties, or other similar taxes or duties at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies for which a bid has been submitted are manufactured.

5. BID INFORMATION

Bidders who wish to claim points in respect of this goal must furnish the information in paragraph 7 below.

6. POINTS CLAIMED

Indicate whether point(s) allocated for this goal is (are) claimed.

Yes / No

7. INFORMATION WITH REGARD TO LOCAL MANUFACTURE

Indicate in the table below which product(s) [item number(s)] is/are manufactured locally against the % local content of each product / item in relation to the bid price (exclusive of VAT). Points claimed must be indicated in the "points claimed" column.



Percentage local content in relation to bid Price	Indicate item numbers	Points Allocated	Points Claimed
10 % - 30 %			
31 % - 60 %			
61 % or more			

8. BID DECLARATION

I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm declare that points claimed, based on the local content of the product(s) above, qualifies the firm for the point(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct.
- (ii) In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.
- (iii) If the claims are found to be incorrect, the purchaser, in addition to any other remedy it may have
 - (a) recover all costs, losses or damages it has incurred or suffered as a result of that person's conduct; and
 - (b) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

WITNESSES:

1.

2.

.....
SIGNATURE (S) OF BIDDER (S)

DATE:



DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION
MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE
FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js367bW

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without

||

consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

MBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious

will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date


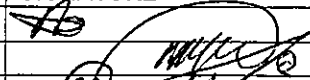
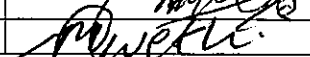
.....
Position

.....
Name of Bidder

Js9141w 4



SPECIFICATION COMMITTEE MEMBERS

MEMBER	DEPARTMENT	SIGNATURE
1. Mr. D. N. Luphoko	Community Services	
2. Mr. M. Khuzwayo	Community Services	
3. Mr. M. Mtetandaba	B.T.O (SCM)	

MINUTES OF THE COMMITTEE

APPROVAL OF SPECIFICATION

Community Safety Awareness Campaign

Approved/Not Approved


Mr. L. Mahlaka
Municipal Manager

Winnie Madikizela-Mandela Local Municipality



To : Municipal Manager
From : Chief Finance Officer
Subject : Appointment for Bid Specification Committees
Date : 02 November 2021

I hereby request the appointment of Bid Committees in terms of section, 28.3 of the Winnie Madikizela Mandela Local Municipality Supply Chain Management Policy with reference "Implementation with effect 01 July 2021" Hereunder are the details of the specified bid and the due processes for the committees:
The following are the tenders that are due for Specification and ultimately appointments by the Municipal Manager.

NAME OF PROJECTS


1. Community safety Awareness Campaign

The following table presents the names of recommended committee members:

Proposed : Bid Specification committee

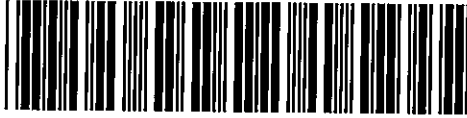
Name of Member	Department	Designation
1. Mr. D. N. Lumphoko	Community Services	Member
2. Mr. M. Khuzwayo	Community Services	Member
3. Mr. M. Mtetandaba	B.T.O (SCM)	Member

Recommended / ~~Not Recommended~~


Mr. Z. Zukulu
CFO

Approved / ~~Not Approved~~


Mr. L. Mahlaka
Municipal Manager



RFG003641

WINNIE MADIKIZELA-MANDELA
 LOCAL MUNICIPALITY
 RECEIVED
 02 OCT 2021
 SIGNATURE
 SCM SECTION



Winnie Madikizela -
Mandela Local Muni

REQUEST FOR GOODS

REQUEST NO.	003641
COMMODITY.	
REQUESTED BY	KALIPA HINTSA
DATE	02/11/2021

SEQ	PART NO	SEGMENT DESCRIPTION	QTY	EST COST	VAT	EST TOTAL
01	NONSTOCK REQUEST HIGHTEA FOR 100 PEOPLE	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Contractors:Catering Services Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Contracted Services:Contractors:Catering Services Sub Acc:	100	100.00	1500.00	11500.00

DESCRIPTION : REQUEST HIGH TEA (MUFFINS, SCONES, SANDWICHES, ROASTED CHICKEN, JUICE, FRUIT & TEA) FOR 100 PEOPLE
 Budget : 100000.00
 Spent : .00
 Pending : 79400.00
 Available : 20600.00

02	NONSTOCK VIP LUNCH WITH SOFT DRINKS FOT 100 PEOPLE	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Contractors:Catering Services Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Contracted Services:Contractors:Catering Services Sub Acc:	100	90.00	1350.00	10350.00
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DESCRIPTION : REQUEST VIP LUNCH WITH SOFT DRINKS FOR 100 PEOPLE
 Budget : 100000.00
 Spent : .00
 Pending : 79400.00
 Available : 20600.00

03	NONSTOCK LUNCH PACKS FOR 500 PEOPLE	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Contractors:Catering Services Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Contracted Services:Contractors:Catering Services Sub Acc:	500	43.00	3225.00	24725.00
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DESCRIPTION : REQUEST LUNCH SERVED WITHG (TWO CHICKEN PIECES WITH FRIED CHIPS, 125ML SOFT DRINKS/JUICE AND 4 SLICES OF BREAD) FOR 500 PEOPLE

Budget : 100000.00
Spent : .00
Pending : 79400.00
Available : 20600.00

04	NONSTOCK FRUIT PACKS FOR 500 PEOPLE	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Contractors:Catering Services Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Contracted Services:Contractors:Catering Services Sub Acc:	500	25.00	1875.00	14375.00
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DESCRIPTION : REQUEST FRUIT PACKS (APPLE, BANANA&CHIPS) FOR 500 PEOPLE

Budget : 100000.00
Spent : .00
Pending : 79400.00
Available : 20600.00

05	NONSTOCK BOTTLED STILL WATER FOR 600 PEOPLE	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Contractors:Catering Services Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Contracted Services:Contractors:Catering Services Sub Acc:	600	14.00	1260.00	9660.00
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DESCRIPTION : REQUEST STILL WATER FOR 600 PEOPLE

Budget : 100000.00
Spent : .00
Pending : 79400.00
Available : 20600.00

06	NONSTOCK FOUR POLE TENV WITH 600 CHAIRS	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:	1	26000.00	3900.00	29900.00
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DESCRIPTION : REQUEST FOUR POLE TENT WITH 600 CHAIRS

Budget : 122500.00
Spent : .00
Pending : 119900.00
Available : 2600.00

07	NONSTOCK TRANSPORT (16 TAXIS)	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:	16	4300.00	10320.00	79120.00
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DESCRIPTION : REQUEST HIRING OF TRANSPORT (16 TAXIS)

Budget : 122500.00
Spent : .00
Pending : 119900.00
Available : 2600.00

08	NONSTOCK THREE POLE TENT	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges	1	1000.00	150.00	1150.00
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		Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:				
DESCRIPTION : REQUEST HIRING OF THREE POLE TENT Budget : 122500.00 Spent : .00 Pending : 119900.00 Available : 2600.00						
09	NONSTOCK REQUEST 10 ROUND TABLES WITH CLOTHS	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:	10	70.00	105.00	805.00
DESCRIPTION : REQUEST HIRING OF 10 ROUND TABLES WITH CLOTHS Budget : 122500.00 Spent : .00 Pending : 119900.00 Available : 2600.00						
10	NONSTOCK 100 VIP CHAIRS COVERS	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:	100	14.00	210.00	1610.00
DESCRIPTION : REQUEST HIRING OF 100 VIP CHAIR COVERS Budget : 122500.00 Spent : .00 Pending : 119900.00 Available : 2600.00						
11	NONSTOCK REQUEST SOUND SYSTEM & 2 ROVING MIKES	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:	1	8000.00	1200.00	9200.00
DESCRIPTION : REQUEST HIRING OF SOUND SYSTEM WITH TWO ROVING MIKES Budget : 122500.00 Spent : .00 Pending : 119900.00 Available : 2600.00						
12	NONSTOCK REQUEST STAGE & DECO	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality	1	8000.00	1200.00	9200.00

		Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:				
DESCRIPTION : REQUEST HIRING OF STAGE AND DECO Budget : 122500.00 Spent : .00 Pending : 119900.00 Available : 2600.00						
13	NONSTOCK REQUEST 1VIP TOILET & 5 PUBLIC TOILETS	Function: Function:Public Safety:Core Function:Police Forces; Traffic and Street Parking Control Item: Operational Cost:Hire Charges Project: Operational:Typical Work Streams:Public Protection and Safety:Traffic awareness Costing: Costing:Default Funding: Fund:Operational:Revenue:General Revenue:Licences and Permits Regional: Regional:Regional Identifier:Local Government by Province:Eastern Cape:District Municipalities:DC44 Alfred Nzo:Municipalities:EC443 Mbizana:Whole of the Municipality Seg Desc: Expenditure:Operational Cost:Hire Charges Sub Acc:	6	1000.00	900.00	6900.00
DESCRIPTION : REQUEST HIRING OF 1 VIP TOILET AND 5 PUBLIC TOILETS Budget : 122500.00 Spent : .00 Pending : 119900.00 Available : 2600.00						

EST TOTAL 208,495.00

V Ndesi
 Name of the budget Officer (confirmation if funds are available)
 M.M. KHUZWAJO
 Signature of the Head of Department/Manager
 Kalpa Hintsu
 Signature of the Supply Chain Official
 Signature of the Municipal Manager

UTSO
 Signature
 Signature
 Signature
 Signature

02/11/2021
 Date
 Date
 02/11/2021
 Date
 Date

WINNIE MADIKIZELA - MANDELA LOCAL MUNICIPALITY



REF: 14/3/1

CONCEPT DOCUMENT

FOR

COMMUNITY SAFETY AWARENESS CAMPAIGN

AND

PRAYER SESSION

(CREATED ON THE ON THE 20th OCTOBER 2021)

1. Community Safety Awareness Campaign & Prayer Session on the 25 November 2021

Created on the 20th October 2021

1. BACKGROUND

Community Safety is a holistic approach to local peace-building that requires the co-operation of various professionals as well as civil society representatives. It is understood progressively as a multi-agency and community-based strategy guided by the notion of criminal and no-criminal harm-reduction that is concerned about the promotion of social good also taking into cognisance fatal accidents caused by stray animals. It is therefore imperative that Winnie Madikizela- Mandela Local Municipality together with South Africa Council of Churches host this awareness campaign in order to strengthen and reach out to everyone.

2. PROJECT DESCRIPTION

- **Community Safety Awareness Campaign and Prayer Session.**

3 STATEMENT OF PROBLEM

- 3.1. Road carnage on the road
- 3.2. Control of stray animals on the road
- 3.3. Lack of awareness campaign on road safety
- 3.4. Lack of awareness campaign on crime

4. PROJECT DETAILS

4.1 Objectives

This campaign is aimed at educating and changing the perception of the Public about the crime and road Safety in order to reduce the number of road accidents and crime.

6. STAKEHOLDERS TO BE INVOLVED

STAKEHOLDER	RESPONSIBILITY
▪ Ward & PR Cllrs ,Traditional Leaders	Public Consultation
▪ CDW's	Public Consultation
▪ Rate Payers	Public Consultation
▪ Members of the Public from all 31 Wards	Technical support
▪ Traditional Leaders	Public Consultation
▪ WMM LM (Public Participation, SPU, Communications)	Technical Support
▪ ANDM (Disaster, fire& rescue, Environmental Management, Municipal Health Services)	Technical Support
▪ Agriculture/Animal Health	Technical Support (Animal branding policy)
▪ SAPS – Bizana, Mzamba, Ndengane &Mpisi	Technical Support
▪ Law enforcement & Provincial Traffic	Technical Support
▪ District traffic safety	Technical support

2. Community Safety Awareness Campaign& Prayer Session on the 25 November 2021

▪ Community Safety Forum	Technical support
▪ Government departments (Correctional services, Justice, Social Development, Education, Health, Gateway health, Home Affairs, SASSA, Safety& Liaison)	Technical support
▪ AB350	Technical support
▪ Council of Churches	Technical support
▪ Hawkers Association	Technical support
▪ Bizana& Mzamba taxi association	Technical support
▪ Vukani& EMS Ambulances	Technical support
▪ Thuthuzela centre	Technical support
▪ Love life	Technical support
▪ Youth council	Technical support
▪ NAFCOC	Technical support

7. REQUIRED RESOURCES

7.1. CATERING

SERVICE	COST
High tea (muffins, scones, sandwiches, roasted chicken, juice, fruit& tea) for 100 people @R120.00	R12 000.00
VIP lunch with soft drinks for 100 people @R100.00	R10 000.00
Lunch packs served with(two chicken pieces with fried chips, 125ml soft drink/juice and 4 slices of bread) , for 500 people@R50.00	R25 000.00
Fruit pack (Apple, Banana & chips) for 500 people @ R30.00	R15 000.00
Bottled still water for 600 people@ R15.00	R9 000.00
TOTAL	R 71 000.00
AVAILABLE BUDGET	R82 000

Function to be utilised is Police Forces Traffic and Street Parking Control, Project: Public Protection and Safety: Traffic Awareness, Item: Contractor: Catering Services, Segment: Traffic Awareness Campaign Catering.

3. Community Safety Awareness Campaign& Prayer Session on the 25 November 2021




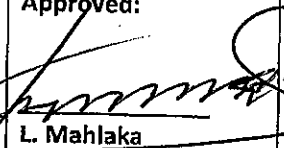
Created on the 20th October 2021

7.2. HIRING

SERVICE	COST
Transport (16 Taxis)	R80 000.00
four Pole Tent with 600 chairs	R30 000.00
100 VIP chair covers	R 1 600.00
Three Pole Tent	R 1200 .00
10 round tables with cloths	R 750.00
Sound System with 2 roving mikes &Keyboard	R10 000.00
Stage and Deco	R10 000.00
One VIP & 5 Public Toilets	R 7 000.00
TOTAL	R130 550.00
AVAILABLE BUDGET	R 122 500

Function to be utilised is Police Forces Traffic and Street Parking Control, Project: Public Protection and Safety: Traffic Awareness, Item: Operational Cost Hire Charges: Segment: Traffic Awareness Campaign Hiring Charges.

8. The Community Safety Awareness Campaign will be on the 25 November 2020 at Ward 01(Cultural Village Sport Field) and estimated budget is: R201 550-00.

Requested by:	Recommended:	Confirmation of Budget:	Approved:
 D.N Luphoko Manager:(Safety & Security)	 M.M.Khuzwayo(SM: Comm. Serv.)	 21/10/2021 Z.Mehlo (Budgeting &Reporting)	 L. Mahlaka Municipal Manager

4. Community Safety Awareness Campaign & Prayer Session on the November 2021

Created on the 20th October 2021

NATIONAL KEY PERFORMANCE AREA												
Basic Service Delivery												
FOCUS AREA												
SAFETY AWARENESS CAMPAIGN												
PROJECT MANAGER												
D.N.LUPHOKO												
PROJECT NUMBER												
1.20.9												
PROJECT TITLE												
IDP OBJECTIVE												
To ensure consistent safety of road users and improve by law enforcement by 2022												
STRATEGY												
By Facilitating community education programs by June 2022												
ANNUAL TARGET												
4 awareness campaigns conducted												
PROJECT TO BE IMPLEMENTED												
Conduct 4 Community Safety Awareness campaigns												
TOTAL BUDGET ALLOCATOR												
R245 492.00												
INPUT INDICATOR												
Approved budget												
MEANS OF VERIFICATION (OUTPUT)												
Attendance register / awareness campaign report												
OUTCOME INDICATOR												
Awareness of the people towards reduction of crime by the 01 July 2020-30 June 2021												
KEY MILESTONES												
RESPONSIBLE OFFICIAL												
D.N.LUPHOKO												
D.N.LUPHOKO												
D.N.LUPHOKO												
D.N.LUPHOKO												
TIME FRAMES												
1 2 3 1 2 3 1 2 3 1 2 3												
PROJECT MILESTONES												
TIMEFRAMES												
QUARTELY EXPENDITURE PROJECTIONS												
START DATE												
01/10/2021												
END DATE												
31/12/2021												
QUARTER 1												
R122 492.00												
QUARTER 2												
QUARTER 3												
QUARTER 4												
Submission of proposals for the campaign												
01/04/2022												
30/06/2022												
QUARTER 1												
QUARTER 2												
QUARTER 3												
QUARTER 4												
Submission of proposals for the campaign												
R122 492.00												

CONFIRMED IN THE SDBIP 2021-2022

[Signature]

21/10/2021